

## November 13, 2020 – COVID 19 SURGE UPDATE

**Effective Monday, November 16, 2020 Washington Electric Coop's office will be closed to members, vendors, and the general public.**

To keep office traffic at a minimum, employees will be working from home and on rotating schedule in the office.

Members/Vendors and the general public can come to the office with an appointment. The following protocol will be in place upon entry to the building.

Screening questions:

How do you feel, any fever, coughing or breathing issues?

Where have you traveled in the last 14 days?

Have you been exposed to anyone who tested positive with COVID 19?

Meetings must maintain at least 6 feet distance, wear masks and disinfect area after leave meeting area

**Social distance rules remain in effect for everyone.**